

QUERIES

Often we hear from members asking us to help with their genealogical research. We are very happy to help with this but we request that you MAIL your query to us.

Our mailing address is ADAMS COUNTY GENEALOGICAL SOCIETY
 P. O. Box 231
 West Union OH 45693-0231

PLEASE DO NOT CALL on the telephone and ask us to do this type of research. Usually there is only one librarian on duty and is there to assist those people who come into the library to do research. It is extremely difficult, if not impossible, to spend any time on the telephone taking down information on queries because we usually have several people visiting the library to do research.

When you write, be sure to clearly write out the information you are requesting. Include names and dates as much as possible, as well as your specific question(s). Be sure to include your name and address, your telephone number and e-mail address.

We will do research for you at no charge for our time but if we need to mail copies of documents to you, we must charge \$1.00 per page for the first 5 pages, then \$.25 for each additional page in order to cover postage and handling.

Because there are so few of us volunteering at the library, we can only do research at the library. We cannot make trips to the Courthouse for information.

Members may have queries printed in the newsletter at no charge. Write the query out clearly and send it to the address above, Attn: Newsletter Editor.